



EAST AFRICAN CRUDE OIL PIPELINE

REQUEST FOR EXPRESSION OF INTEREST: CONSULTANCY SERVICES FOR PROVISION OF RECRUITMENT SERVICES. REQ-0000668

East African Crude Oil Pipeline (EACOP) LTD ("COMPANY") invites experienced and reputable Companies to express their interest in the Provision of Consultancy Services. The EACOP Project involves the construction and operation of an underground and cross-border pipeline to transport crude oil for export to international markets. The pipeline will run from Kabaale, Hoima District in Uganda to the Chongoleani peninsula, Tanga Region, in Tanzania. The length of the pipeline is 1,443 km, of which 296 km will be in Uganda.

BRIEF DESCRIPTION OF THE SCOPE OF THE SERVICES:

COMPANY invites suitably qualified companies to express interest in the provision of recruitment consultancy services.

Services will include:

- Propose shortlisting criteria per vacancy.
- Screening for all applications and summarize both long lists and shortlists.
- Reference checking of pre-screened applicants (valid transcripts/ certificates, calling up referees, conducting criminal records, credit reference bureau clearance).
- Final summary report per vacancy

MINIMUM REQUIREMENTS:

Companies or organizations expressing their interest are invited to submit documentation of their:

- Demonstrate good understanding of the Scope for services to be provided.
- Experience/performance in delivering recruitment assignments outlined above on a large scale in Uganda, in compliance with agreed KPIs.
- Key suitably qualified and experienced lead personnel in executing the scope.
- Company details including Certificate of Incorporation, Valid Trading License, Memorandum,

and articles of association.

- Registration certificate with the Uganda Revenue Authority (URA) and valid current Tax Clearance Certificate.
- Proof of registration to the National Supplier Database (NSD) maintained by the Petroleum Authority of Uganda.
- Compliance statement of the Local Content Regulations, 2016 and Local Company definition.
- Proof of Anti-corruption, Anti-bribery, Compliance and Human Rights policies.
- Financial capacity to deliver the services required including the submission of audited financial accounts for the last two years.

Companies or organizations that have the ability, capacity, and resources to implement the services listed above should express their interest by sending (together with the documents stated in the above section) through and emailing to procurement.ug@eacop.com, (max. email size **20Mb**) on or before **16:00 hours East African Time (EAT)** on or before **28th November 2024**

All Expression of Interests should be submitted in English Language.

Note: COMPANY will review and assess the documents provided by companies that have expressed interest in accordance with this EOI and conduct evaluations based on internal criteria to determine which companies will be included in the list of pre-qualified companies. Only the pre-qualified companies will receive, by signing a Non-Disclosure Agreement (NDA), an invitation to bid as a continuation of the call for tender process. COMPANY reserves the right at its sole discretion to make the decision to select or reject a company and maintain its decision without having to give reasons to the company concerned.