

# VACANCY ANNOUNCEMENT

**Job Title:** MAINTENANCE COORDINATOR

**Job Type:** Full Time – and duty period to consider.

**Reports to:** N+ 1: Maintenance Superintendent,  
N+ 2: Head of Maintenance and Inspection

**Location:** MST – Tanga regular travel to EACOP site to consider.

## WHO WE ARE

The East African Crude Oil Pipeline (EACOP) project is a Midstream development located across Uganda and Tanzania that includes a nearshore Marine Storage and Export Terminal (MST). Once completed, the EACOP Company will operate the East African Crude Oil Pipeline, a 1,443 km long, electrically heated crude oil export pipeline that transports oil from Kabaale - Hoima in Uganda, to the Chongoleani Peninsula near Tanga Port in Tanzania for crude export to the international markets.

## JOB DIMENSIONS/ GENERAL JOB DESCRIPTION

- As Maintenance Coordinator, you will manage and optimize the maintenance planning for all perimeters.
- Perimeters are: PS1 perimeter, PS4 perimeter, PS5 perimeter and MST perimeters.
- You will follow interface with loading operation and upstream feeders.
- You will interface with all maintenance disciplines, logistics and others EACOP activities to optimize maintenance execution without impacting.
- This means you will be able to shape and develop a central role with great influence in safe, timely and effective execution of preparation and coordination of activities. This is with the possibility to continuously use and develop your competencies in ensuring the quality and effectiveness of planned activities.
- You will manage maintenance opportunity activity portfolio and coordination process.
- You will get to use your knowledge and experience applying a range of techniques to support fabrication and campaign engineer.
- You will adapt maintenance planning to EACOP constraint, site accessibility, and seasonal weather conditions.
- You will manage and review procedure and workflow related directly and or indirectly to maintenance coordination.

## DUTIES & RESPONSIBILITIES

- Contributes to HSE performance in line with EACOP objectives.
- Integrates into an execution plan the “campaign-able” activities prepared by Maintenance, Inspection Services, Engineering & Construction.
- Ensures the Work Packs, Procedures, logistics, Permits to Works, Risk Assessments and Toolbox Talks are well integrated in maintenance planning.
- Ensures the main resources of the scopes are provided in time by the Support Entities.
- Communicates to the maintenance disciplines any update who may impact planned activities.
- Manages maintenance coordination meetings.
- Participates in operation planning meetings.
- Manages interface and coordination tools.
- Analyzes planned past activities to improve coordinatization needs.
- Manages coordination processes and workflows.
- Contributes to the 2-Year visions of planned campaigns and the 90-day planning.
- Influences the 90-day planning.
- Influences the 5-week planning.
- Issues T-REX.

## HEALTH, SAFETY & ENVIRONMENTAL RESPONSIBILITIES

EACOP is committed to ensuring that the health, safety and welfare of workers, communities, and the environment are well addressed and managed. Therefore, the employee is mandated to:

- Fully complies with Company H3SE (Health, Safety, Social, Security & Environment) policies and Life Saving Rules.
- Actively participates in HSEQ and promotes this culture to co-workers.
- Remain vigilant and maintain continuous awareness of potential unsafe conditions.
- Communicates to management any HSE related concerns and ways to improve them.
- Maintains a workplace & workspace that is safe, clean, and always neat – practice good housekeeping.

## QUALIFICATIONS / EXPERIENCE REQUIRED

### Academic Qualifications:

- Bachelor level or similar.
- Proficiency in oral and written English.
- Good knowledge of CMIMS (Computerized Maintenance & Inspection Management System.)
- Planning software and IT workflow tools knowledge.
- ERB Registration as a Professional Engineer.

### Experience Required:

- 4-6 years of experience in Oil & Gas industry or a high potential
- Site -multi sites and multidiscipline planning preparation or activity management experience.
- Maintenance Contract management.
- Full field/Industrial site shut down experience.
- Primavera or similar good experience.

## HOW TO APPLY

The applicant must submit his/her Curriculum Vitae CV and a Cover Letter explaining why he/she is the suitable candidate for the position. Applicants are also required to provide details of three (3) referees one of whom should be the most recent employer. **Please submit your application only through ANY of the contact information provided below. Application deadline is on 31st October 2024.**

**Air Swift:** airswift.com  
**CCL:** tanzania@cclglobal.com  
**IMI:** imi-tanzania@imi-eag.com

**ITM:** recruitmenttanzania@itmafrica.com  
**Qsourcing:** recruitmenttanzania@qsourcing.com  
**Seaowl:** sestz@seaowlgroup.com



**NOTE: No payment is required at any stage of the recruitment process.**