



VACANCY ANNOUNCEMENT

Job Title: OPERATIONS LOGISTICS COORDINATOR

Job Type: Full Time

Reports to: N+1: Head of Logistics | N+2: Operations Director

Location: Marine Storage Terminal, Tanga

WHO WE ARE

The East African Crude Oil Pipeline (EACOP) project is a Midstream development located across Uganda and Tanzania that includes a nearshore Marine Storage and Export Terminal (MST). Once completed, the EACOP Company will operate the East African Crude Oil Pipeline, a 1,443 km long, electrically heated crude oil export pipeline that transports oil from Kabaale - Hoima in Uganda, to the Chongoleani Peninsula near Tanga Port in Tanzania for crude export to the international markets.

JOB DIMENSIONS/ GENERAL JOB DESCRIPTION

- Manages all aspects of Facilities and General Services for EACOP properties in Tanzania.

DUTIES & RESPONSIBILITIES

In accordance with policies and procedures in place in EACOP, Operations (Logistics) is responsible for:

- Manage all facilities' service contracts including but not limited to vehicle maintenance, utility maintenance, housekeeping, domestic waste disposal, catering contracts, etc.
- Be point of contact (interface) for all community landlords within EACOP operational areas.
- Scheduling transportation services including site shuttles within an operational area.
- Manage and monitor inter-site personnel movements especially to unmanned stations.
- Allocating drivers and planning routes.
- Management of diesel inventory at all sites and supply to operational vehicles.
- Periodic site visit for audits, inspections and visual evaluation of operational needs for non-technical materials and interventions.

HEALTH, SAFETY & ENVIRONMENTAL RESPONSIBILITIES

EACOP is committed to ensuring that the health, safety and welfare of workers, communities, and the environment are well addressed and managed. Therefore, the employee is mandated to:

- Fully comply with Company H3SE (Health, Safety, Social, Security & Environment) policies and Life Saving Rules.
- Actively participate in HSEQ and promote this culture to co-workers.
- Remain vigilant and maintain continuous awareness of potential unsafe conditions.
- Communicate to management any HSE related concerns and ways to improve them.
- Maintain a workplace & workspace that is safe, clean, and always neat – practice good housekeeping.

QUALIFICATIONS / EXPERIENCE REQUIRED

Academic Qualifications:

- Bachelor's degree in business administration, logistics or related field with.

Experience Required:

- 5+ years of experience in Logistics operations involving facility management and maintenance.

- Rigor.
- Good communication skills.
- Excellent time management and organizational skills.
- Knowledge of logistics software or transportation management systems.
- Basic accounting knowledge.

HOW TO APPLY

The applicant must submit his/her Curriculum Vitae CV and a Cover Letter explaining why he/she is the suitable candidate for the position. Applicants are also required to provide details of three (3) referees one of whom should be the most recent employer. **Please submit your application only through ANY of the contact information provided below. Application deadline is on 30th September 2024.**

Air Swift: airswift.com

CCL: tanzania@cclglobal.com

IMI: imi-tanzania@imi-eag.com

ITM: recruitmenttanzania@itmafrica.com

Qsourcing: recruitmenttanzania@qsourcing.com

Seaowl: sestz@seaowlgroup.com



NOTE: No payment is required at any stage of the recruitment process.