

## Service Description

Division: EACOP

Direction: General Manager/Land and Social

### Service title

**Deputy Land and Social Manager**

### Situation in organization

**N+ 1 LSOC Manager, N+2 EACOP General Manager Tanzania**

### Job dimensions

The EACOP Project comprises 1,443 km of heated crude oil pipeline from Hoima in Uganda to Tanga in Tanzania arriving at a marine storage terminal and offloading facility. The pipeline runs for 1,147 km in Tanzania traversing 8 Regions and 28 Districts, Town Councils and City Councils and over 230 villages. The main land acquisition programme is almost complete, and the key challenge going forward is the implementation of livelihood restoration programmes for over 9000 project affected households. In addition community and local authority engagement will continue to be critically important during the ramp up to main construction.

### Activities

**The Deputy Land and Social Manager** will be responsible to:

- Collaborate with the LSOC Manager in leading and supporting the Land Acquisition, Livelihood Restoration, Social Performance teams, ensuring effective coordination and communication.
- Assist in recruiting and mentoring LSOC team members and external advisers.
- Support the Livelihoods Restoration Manager in defining and executing the livelihood restoration programme for all economically and physically displaced people based on the 11 RAPs for Tanzania.
- Support to the Livelihoods Restoration Manager for the organization, deployment and oversight of the livelihood restoration team.
- Lead, support and oversee the implementation plan and schedule for delivery of the livelihood restoration programme.
- Support the procurement process for Livelihoods Restoration contractors including defining scopes of work, overseeing the evaluation of tenders and on boarding contractors.
- Assure the reporting process of livelihoods restoration programme and ensuring inputs into overall departmental reporting.
- Lead, support and oversee the monitoring and evaluation system for livelihood restoration.
- Provide QAQC of Livelihoods programme implementation and documentation to ensure international requirements for livelihood restoration are met.
- Ensure vulnerable households registers are updated, maintained and welfare monitoring of vulnerable households and physically displaced households are undertaken according to the monitoring programme.
- Identify any issues arising for vulnerable households in accessing livelihoods programmes and work with the Livelihoods Restoration Manager to identify and implement corrective actions.
- Support and input into the departmental reporting system including weekly and monthly department reports, shareholder reports and lender audit reports.
- Engage with NGOs and other civil society organization on land, livelihoods and social performance subjects.
- Support the drafting of responses to external reports or letters from NGOs.
- Contribute to overall department management including budget management, invoicing approvals, reporting, human resource management etc.

### Context and environment

- The **Deputy Land and Social Manager** will be based in Dar es Salaam with regular travel to the field.
- The **Deputy Land and Social Manager** is expected to interface with all departments within the Land and Social department, wider EACOP organization and Resettlement Implementation and Livelihood Restoration Contractor/s as necessary.

### Accountabilities

- She/he is responsible for support for LSOC department manager in execution of department activities
- She/he is responsible for supporting the delivery of appropriate livelihood restoration programmes and their monitoring and evaluation
- She/He will ensure the livelihood restoration programmes are implemented in compliance with IFC Performance and Project standards.

### Qualifications/Experience required

- Advanced Degree in Environmental, Social Sciences, Agricultural Economics, Agronomy, Agribusiness, Business Development, Social Anthropology, Sociology or related discipline **required**.

- 15-20 years of proven Project Management experience working within industry or a large organization with a focus on the management of large and diverse professional teams and complex projects, **required**.
- Professional experience in land acquisition and livelihood restoration planning, implementation and monitoring, **required**.
- Proven experience of investor financed private sector Projects compliant with the International Performance Standards
- Proven experience managing contractors including technical and financial management and monitoring.
- Proven communication skills with an ability to develop and maintain good relations with stakeholders.
- Negotiation and conflict management skills, **required**.
- Proven ability to mentor, coach and manage teams, **required**.
- Proven ability to multitask, work independently, manage significant workload and competing demands whilst meeting deadlines, **required**.
- Proven computer, report writing and analytical skills, **required**.
- Fluency in English (written and spoken), **required**.

Date :

Job Holder :

Signature :

Date :

Manager Approval M :

Signature :