



REQUEST FOR EXPRESSION OF INTEREST: PROVISION OF TECHNICAL ASSISTANCE SERVICES IN TANZANIA REFERENCE NO. 000000455

The EACOP project involves the construction and operation of a buried, cross-border pipeline to transport crude oil from the Lake Albert area in Uganda to the eastern coast of Tanzania for export to international markets. The pipeline will run from Kabaale in Hoima District, Uganda to Chongoleani, Tanga Region, in Tanzania. The length of the pipeline is 1,443 km, of which 1,147 km will be in Tanzania.

BRIEF DESCRIPTION OF THE SCOPE OF THE SERVICES:

Services to be provided includes but are not limited to:

Recruitment Process: Candidate search and eligibility checks.

- Conduct a wide search for candidates who match job description provided by the project.
- Conducting assessments of the candidates through interviews and screening.
- Vetting of candidates' academic qualifications.
- Conducting background checks / character references.

Once selected the Service Provider shall be responsible for all management and handling of the Technical Assistance Staff including:

- Managing the interviews and onboarding of candidates including ensuring their compliance with onboarding rules and guidelines.
- Be responsible for all their needs including medical checks for fitness to work, availability, permits, and provide necessary onboarding documents.
- Manage and own onboarded candidates' Contracts, performance, leave, rotations, disciplinary actions, termination and off boarding.
- Be responsible for Candidates' expenses including payroll, travel, accommodation, and medical expenses.

While in execution of its assignments the external service provider shall:

- Demonstrate the highest profession standards and exercise all due care, skills, and competence in provision of the services to the satisfaction of the Project.
- Comply with all relevant national labour laws, other relevant national laws, EACOP policies and international best practices in oil and gas industry including standards on human rights and discrimination (gender, ethnic or tribal discrimination).
- Be able to replace any unfit personal/contractor assigned to the Project at the request of the Project.

MINIMUM REQUIREMENTS:

Companies or organizations expressing their interest are invited to document their request with:

- Certificate of Incorporation and recent BRELA search (attach copy).
- Proof of registration with relevant authorities including Tanzania Revenue Authority (TRA) etc.
- Tax Clearance Certificate for the latest year available (attach copy).
- Proof of Business License.
- Proof of experience in providing similar services to related projects or companies including recommendation letters from three current clients.
- Profile of key personnel to be involved in the project including personal level of qualifications, experience, and capacity to deliver the required services.
- Proof of Registration with the EWURA Local Supplier Service Provider (LSSP) database or an approved application at the time of submission of the response to this expression of interest is strongly recommended.
- Compliance with Local Content Regulations, 2017 and Local Company definition.
- Proof of Anti-corruption, Anti-bribery, Compliance and Human Rights policies.

Companies which have the ability, capacity, and resources to implement the activities listed above should express their interest by sending together with the documents stated in the above section through an email to procurement.tz@eacop.com, (max. email size 20Mb) on or before **17:00 hours** East African Time (EAT) on or before **21/02/2024**. Email object shall be: **TECHNICAL ASSISTANCE SERVICES EOI-000000455** (EOI-reference number mentioned in the header). Statements of EOI should be no more than ten (10) to twenty (20) pages long. All Expression of Interests should be submitted in English Language.

Note: The EACOP project will review and assess the documents provided by the interested companies to derive a list of prequalified companies. Only prequalified companies will receive, subject to signature of a Non-Disclosure Agreement (NDA), invitation to submit bids in furtherance of the call for tender process.