

The Company

E.A.L.S Limited is an incorporated company in Tanzania and operates in Tanzania with its head office in Dar es salaam. The primary objective of the company is to provide Logistics integration services to Tanzania Petroleum subsector including oil & gas projects on an end-to-end basis.

The Position Position Objective

PORT SUPEVISOR (Fixed Term Contract)

Coordination of port operations activities.

Key Responsibilities

- Ensure that all activities performed by EALS are aligned with HSE requirements and alert the Port Operations about any security and safety concerns.
- Manage truck flow within the port area
- Coordinate C&F activities and ensure smooth interactions between C&F activities, truck movements, and lifting operations performed by TPA or subcontractor
- Ensure that subcontractor comply with EALS lifting procedure and alert on subcontractor's deviations
- Ensure daily submission of work plan to the Operations manager for approval.
- Ensure that the team on site meet performance targets. (HSE, Lead time: speed of loading, speed of trucks release, speed of documentation collection, speed of cargo inspection in PTS etc.)
- Allocate daily duties to respective port operation clerks.
- Coordinate clearing activities at the port: Coordination of Cargo inspection with Customs, collection of third-party receipts for delivered files to be sent to Head office within 12 hours of document issuance, Custom release order etc.)
- Handle and Resolve all Customs Dispute that arise during customs inspection
- Provide regular updates (at least 4 times daily) on port release status to the Control Tower team (non-pipe items) and the Land Transport team (FBE pipe activities).
- Coordinate truck movement of FBE pipes shunting trucks with the Shunting Coordinator Officers
- Ensuring that truck inspections are carried out before cargo is loaded.
- Ensure that the tracking software is used properly for all cargo delivery. (Link Mobile and PTS)
- Participate to all safety training as required
- Adhere to all HSE requirements of the project
- Any other work that may be assigned by Management

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| Education | <ul style="list-style-type: none"> ▪ Degree or equivalent in Logistics or any other relevant field ▪ Diploma or above in Shipping, Port Management, Transport & Logistics, or any other related discipline |
| Professional Qualification | <ul style="list-style-type: none"> ▪ Certificate in Customs from Institute of Tax Administration |
| Experience | <ul style="list-style-type: none"> ▪ At least 7 years' experience in clearing and forwarding ▪ 5 years' experience at a supervisory level |
| Attributes/Skills | <ul style="list-style-type: none"> ▪ Computer skills: Office, internet, email ▪ Dedication to customers' service ▪ Organised ▪ Natural Leader ▪ Team player ▪ Proactive ▪ Problem Solver ▪ Relentless curiosity ▪ Ability to drive a team to work to a common goal ▪ Good Communicator |

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| Reporting to | Port Operations Manager |
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| Job Advertise Date | Job Reference No | Closing Date |
|---------------------------|-------------------------|---------------------|
| 31/05/2023 | EALS018/OPS/2022 | 14/06/2023 |

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| NOTE: | <p style="text-align: right;"><i>Apply to careers.tanzania@eals.co.tz</i></p> <p><i>Please note that should you not be contacted within 2 weeks after closing Job Advertisement – Consider your application unsuccessful</i></p> |
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EALS Limited is proud to be an Equal Opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.