

# REQUEST FOR EXPRESSION OF INTEREST: PROVISION OF POST-MOOC ASSESSMENT AND SELECTION OF CANDIDATES SERVICES IN TANZANIA REFERENCE NO. 000000206

East African Crude Oil Pipeline (EACOP) Ltd, an Oil and Gas company, invites experienced and reputable companies or organizations to express their interest in the provision of post-MOOC assessment and selection candidates Services in Tanzania to the East African Crude Oil Pipeline (EACOP) project.

The EACOP project involves the construction and operation of a buried, cross-border pipeline to transport crude oil from the Lake Albert area in Uganda to the eastern coast of Tanzania for export to international markets. The pipeline will run from Kabaale in Hoima District, Uganda to Chongoleani, Tanga Region, in Tanzania. The length of the pipeline is 1,443 km, of which 1,147 km will be in Tanzania.

## **BRIEF DESCRIPTION OF THE SCOPE OF THE SERVICES:**

As part of East African Crude Oil Pipeline (EACOP) Ltd commitment to promoting national content and the participation of Tanzanian Nationals in the Oil & Gas value chain, EACOP has embarked on a Massive Open Online Course (MOOC) platform where candidates will complete several courses as part of the screening process for the best candidates. It will be followed by interviews conducted by EACOP with support from an external recruitment service provider.

East African Crude Oil Pipeline (EACOP) Ltd is thus seeking the services of an external service provider to support the assessment and selection of candidates for the program in relation to the below activities:

### **Candidate eligibility checks.**

- Screening candidates for eligibility (nationality, age, etc).
- Conducting technical assessments (oral or written).
- Conducting psychometric and aptitude tests.
- Vetting of candidates' academic qualifications.
- Conducting background checks / character references.

### **Interview process**

- Contacting candidates.
- Guiding candidates through the assessment process.
- Organize presentational testing to confirm EACOP MOOC results.
- Scheduling face to face interviews.
- Booking venues for the interviews.
- Submitting a recruitment report of the entire recruitment process at each stage.
- Providing feedback and information to candidates undergoing assessment and selection.

### **While in execution of its assignments the external service provider shall:**

- Demonstrate the highest profession standards and exercise all due care, skills and competence so as to provide the services to the satisfaction of EACOP.
- Comply with all relevant policies of EACOP and international best practice and relevant national laws, including but not limited to national laws on discrimination (gender, ethnic or tribal discrimination).
- Prepare and submit all relevant reports.

### **MINIMUM REQUIREMENTS: Companies or organizations expressing their interest are invited to document their request with:**

- Proof of registration with relevant authorities including Business License.
- Proof of experience of providing similar services to related projects or companies including recommendation letters from three current clients.
- Proposed experienced and qualified personnel.
- Proof of registration with the Tanzania Revenue Authority (TRA) and Tax Clearance Certificate for the latest year available.
- Proof of registration or an approved application for registration with the EWURA Local Supplier Service Provider (LSSP) database at the time of submission of the response to this expression of interest.
- Compliance with Local Content Regulations, 2017.
- Proof of Anti-corruption, Anti-bribery, Compliance and Human Rights policies.

Companies which have the ability, capacity, and resources to implement the activities listed above should express their interest by sending together with the documents stated in the above section through an email to **procurement.tz@eacop.com**, (max. email size **20Mb**) on or **before 17:00 hours East African Time (EAT)** on or **before 27/06/2023**. Email object shall be: 000000206 (**EOI-reference number mentioned in the header**)

Statements of EOI should be no more than ten (10) to twenty (20) pages long.

All Expression of Interests should be submitted in English Language.

**Note:** The EACOP project will review and assess the documents provided by the interested companies to derive a list of prequalified companies. Only prequalified companies will receive, subject to signature of a Non-Disclosure Agreement (NDA), invitation to submit bids in furtherance of the call for tender process.