



EAST AFRICAN CRUDE OIL PIPELINE

REQUEST FOR EXPRESSION OF INTEREST: PROVISION OF OFFICE SPACE IN TANGA, DODOMA, SINGIDA, BUKOBA AND KAHAMA REFERENCE NO. 00000066

East African Crude Oil Pipeline (EACOP) LTD ("EACOP LTD") invites experienced and reputable property owners or licensed agents to express their interest in providing office space services on rental basis in Kahama town, Tanga city, Bukoba town, Singida town or Dodoma city to the (EACOP) project.

The EACOP Project involves the construction and operation of a buried, cross-border pipeline to transport crude oil from the Lake Albert area in Uganda to eastern coast of Tanzania for export to international markets. The pipeline will run from Kabaale in Hoima District, Uganda, to the Chongoleani peninsula, near Tanga, in Tanzania. The length of the pipeline is 1,443 km, of which 1,147 km will be in Tanzania traversing eight (8) regions, comprising Kagera, Geita, Shinyanga, Tabora, Singida, Dodoma, Manyara and Tanga and 231 Villages.

BRIEF DESCRIPTION OF THE SCOPE OF THE SERVICES:

The Company is seeking a service provider for office space on rental basis with interested parties possessing adequate experience and expertise. The scope of the offices at each of the locations Kahama town, Tanga city, Bukoba town, Singida town or Dodoma city includes:

- The office space should be able to cater for approximately 10-12 personnel working at the location whether in open plan or individual offices
- Ideally, the offices should have at least one meeting room to cater for up to 20 people
- The premises must include at least two restrooms.
- The office space should be fully accessible to people with special needs through ramps and a passenger lift if applicable.
- The premises should have a stand-by generator.
- The offices should be configured with internet services
- If the premises is a standalone building, it must have a perimeter wall of at least 2.1 meters and a secure lockable vehicle gate. It should also have a sheltered gate house/guard hut and at least one outdoor restroom facility.
- The offices are to have a permit for office use. If this is not available, the Contractor shall apply for such a permit and bear all applicable costs upon signing of the contract agreement.
- The building should project a professional and aesthetically pleasing appearance and should be approved for office use.
- The owner should offer minimum parking space for at least 5 cars.
- The Initial period of agreement will be for 1 year which shall be renewable. The offered space must be available in a building close to the Main Road within the urban center.

MINIMUM REQUIREMENTS:

Companies or organizations expressing their interest are invited to document their request with:

- Business license.
- Appropriate licensing if any from relevant in-country authorities for the provision of the services.
- Proof of registration with the Tanzania Revenue Authority (TRA) and Tax Clearance Certificate for the latest year available.
- Application for registration with the EWURA Local Supplier Service Provider (LSSP) database at the time of submission of the response to this expression of interest is strongly recommended.
- Compliance with Local Content Regulations, 2017 and Local Company definition.
- Experience, performance, and capacity in delivering the Scope of Services outlined above in Tanzania, in compliance with national and international standards.
- Financial capacity to deliver the services required including submission of financial accounts for the past three years.
- Evidence of a in compliance with applicable Local and Industry standards for similar works.
- Proof of Anti-corruption, Anti-bribery, Compliance and Human Rights policies.

Companies which have the ability, capacity, and resources to implement the activities listed above should express their interest by sending together with the documents stated in the above section through an email to **procurement.tz@eacop.com**, (max. email size **20Mb**) on or before **17:00 hours** East African Time (EAT) on or before **16th Dec 2022**. Email subject shall be: **00000066** Provision of Office Space.

Statements of EOI should be no more than ten (10) to twenty (20) pages long.

All Expression of Interests should be submitted in English Language.

Note: EACOP LTD will review and assess the documents provided by companies that have expressed interest in accordance with this EOI and conduct evaluations based on internal criteria to determine which companies will be included in the list of pre-qualified companies. Only the pre-qualified companies will receive, by signing a Non-Disclosure Agreement (NDA), an invitation to bid as a continuation of the call for tender process. EACOP LTD reserves the right at its sole discretion to make the decision to select or reject a company and maintain its decision without having to give reasons to the company concerned.