



# REQUEST FOR EXPRESSION OF INTEREST (EOI) FOR THE PROVISION OF OFFICE SPACE IN MASAKA AND MUBENDE TO SUPPORT THE EAST AFRICAN CRUDE OIL PROJECT IN UGANDA

REFERENCE: 0010007993

East African Crude Oil Pipeline (EACOP) Limited (COMPANY) is mandated with the construction and operation of a buried, cross-border pipeline to transport crude oil from the Lake Albert area in Uganda to the eastern coast of Tanzania for export to international markets.

The pipeline will run from Kabaale in Hoima District, Uganda to Chongoleani, Tanga Region in Tanzania. It shall be 1,443 Kilometers (KM) long of which 296 km will be in Uganda occupying a 30-meter-wide Corridor.

## BRIEF DESCRIPTION OF THE SCOPE OF WORK:

The Company requires the services of experienced and reputable Contractor(s) to provide office space in; Masaka and Mubende Regions.

Interested service providers can apply for both or only one of the locations identified above.

Office(s) should be building blocks or townhouses (with open spaces and/or bedrooms) located within;

- The district Centre (within a maximum of a one-kilometer radius) or near the District Headquarters (walking distance)

### The required house(s) shall include:

- Two (2) office spaces (minimum of 16 m2 each)
- Living room (minimum of 18m2) to be used as a meeting room
- Storage room (at least 10 m2)
- One (1) kitchen area
- Two (2) flush toilets
- Parking space for a minimum of 4 cars
- Pit latrine (if possible)

The Facility/(s) should have water and electricity supply.

Facility/(s) specifications shall provide a minimum level of security (appropriate metallic doors and windows, fencing, appropriate lighting outside the building).

Air conditioning is preferable.

### The service shall also include the provision of:

- Security services (24/7)

- Maintenance of the building

- Daily cleaning services

- Back-up generator

Dedicated space for a signpost visible from the street should be included.

If possible, space for a signpost in front of the Facility could be made available.

## Minimum Requirements:

Companies or organizations expressing their interest are required to submit documentation of their:

- Experience, performance, and capacity in delivering the services outlined above on office accommodation at a large scale in Uganda, in compliance with national and international standards (including International Finance Corporation Standards (IFC), with at least five years' experience / performance of similar services within Uganda or internationally.
- Certificate of Incorporation, Valid Trading License and memorandum and articles of association
- Financial capacity to deliver the services required including submission of audited financial statements for 2021/2020
- Registration Certificate with the PAU National Supplier Database (NSD) - strongly recommended
- Compliance with Midstream Act 2013, Midstream NC Regulations 2016 and National Company definition.
- Evidence of organization QHSE policy, procedure, and process in compliance with applicable Local and Industry standards for similar works.
- Appropriate licensing and permits from relevant in-country authorities for the provision of the services.
- Proof of registration with the Ugandan Revenue Authority and Tax Clearance Certificate for the latest year

Interested companies with the capacity to provide the services listed above should express their interest by sending the above documents to [procurement.ug@eacop.com](mailto:procurement.ug@eacop.com) on or before **16:00 hours** East African Time (EAT), **24<sup>th</sup> October, 2022**.

Statements of EOI should be no more than **ten (10) to twenty (20) pages** long.

**Note:** EACOP will review and assess the documents provided by the interested companies to derive a list of prequalified companies. Only prequalified companies will receive, subject to signature of a Non-Disclosure Agreement (NDA), invitation to submit bids in furtherance of the call for tender process.