

JOB ADVERTISEMENT

ISOAF Tz Limited is a Tanzania -incorporated company with its head office in Dar es Salaam and its plant in Nzega District, Tabora Region .The Company is expecting to commence its operations as a Thermal insulation System Contractor for East Africa Crude Oil Pipeline (EACOP) Project.

POSITION: PROJECT PLANNING SUPPORT

Place of Work: Nzega,Tabora

Reporting to: Operational Planning & Control Manager

Description:

- Reporting on progress and available resources
- Updating project records outlining the scope of projects, including determining the start and delivery dates
- Estimating the project timeline and making sure teams adhere to delivery dates
- Ensuring the project has adequate staff to complete each stage on schedule
- Identifying and evaluating the critical path.
- Providing reports on deviations to the original project plan
- Preparing and presenting internal and external project reports
- Documenting and maintaining records on project scheduling processes
- Scheduling meetings and setting agendas for the project team

Requirements:

- Proven work experience as a Project Management Officer or similar role.
- Advanced skills on Microsoft Project and Primavera P6.
- Excellent written and verbal English level.
- Engineering or related background.

Apply to: hr-tanzania@isoaf.com

Deadline: 12th August 2022

Please note that, should you not be contacted for more than two weeks after the deadline, consider your application unsuccessful