



EAST AFRICAN CRUDE OIL PIPELINE

REQUEST FOR EXPRESSION OF INTEREST FOR GROUP PERSONAL ACCIDENT / WORKMEN'S COMPENSATION INSURANCE POLICY FOR EACOP STAFF MEMBERS REFERENCE: 10007764

East African Crude Oil Pipeline (EACOP) Limited (COMPANY), is mandated with the construction and operation of a buried, cross-border pipeline to transport crude oil from the Lake Albert area in Uganda to the eastern coast of Tanzania for export to international markets. The pipeline will run from Kabaale in Hoima District, Uganda, to Chongoleani, Tanga Region, in Tanzania. It shall be 1,443 kilometres (km) long, of which 296 km will be in Uganda occupying a 30-meter-wide corridor.

The company plans on recruiting a number of personnel in the organization over the coming months and as such it requires review and setting up a salary and compensation structure that meets the industry standards in both Uganda and Tanzania. East African Crude Oil Pipeline Limited invites experienced and reputable service providers to express their interest in providing Group personal accident/workmen's compensation insurance policy for staff.

BRIEF DESCRIPTION OF THE SCOPE OF THE SERVICES:

The Company is seeking prospective service providers with adequate experience and expertise to provide a Group personal accident/workmen's compensation insurance policy for over 120 staff.

- EACOP requires a GPA / insurance policy cover to cater for 120 staff members with a total gross monthly salary of UGX 6,031,037,938 against accidental death, injuries, and other liabilities on a 24/7 hour.
- The number of staff and total gross monthly salary could change over the duration of the cover and the service provider shall be notified accordingly.
- The insurance provides compensation payment benefits as defined, as a result of accidental death or bodily injury caused by accidental violent external and visible means to insure persons aged between 18 years to 60 years on a 24hr basis among others.

Minimum Requirements:

Service providers expressing interest are requested to submit the following documents:

- a) A copy of the Bidder's Certificate of Registration or incorporation.
- b) A copy of the Bidder's current Trading licence or an equivalent (2022)
- c) A copy of a Tax Clearance Certificate for the FY: 2021/2022.
- d) Ensure adequate capacity to carry the risk evidenced by Contracts of Similar nature with three contracts with corporate organizations and a total premium of not less than UGX800M in the last 3 years.
- e) Audited books of accounts by a certified auditing firm for the past three (3) years.
- f) Must have and demonstrate that they possess 5 years of experience in providing GPA insurance services by attaching documentary evidence. (Attach previous contracts with previous companies where such services have been rendered.)
- g) IRA License authorizing the entity's undertakings for the year 2022
- h) Proof of Partnerships with other providers in providing some of the services for the insurance covers that have been in existence for the last 3 years.
- i) Experience of proposed personnel for at least not less than 10 years each with at least 3 Key staff having professional qualifications in Insurance i.e., Associateship of the Chartered Insurance Institute (ACI)/professional Certificate in Insurance, ACCA or CPA.
- j) The Insurance company should indicate their most recent credit rating by a recognised rating Agency
- k) Copy/ies of treaties with reputable Re-insurance companies should be submitted
- l) Proof of registration on the National Supplier data base with the Petroleum Authority of Uganda
- m) Copy of Memorandum and Articles of Association
- n) A Power of Attorney which if signed in Uganda shall be registered, or if signed outside Uganda shall be notarized authorizing the signature of the bid on behalf of the Bidder
- o) Previous experience in the Oil and Gas sector and extractive industries will be an added advantage.

Interested organizations with the ability, capacity, and resources to provide any of the services listed above should express their interest by sending (together with the documents stated in the above section) and emailing to procurement.ug@eacop.com (max. email size **10Mb**) on or before **1600** hours East African Time (EAT), **11th July 2022**

Note: EACOP Ltd will review and assess the documents provided by the interested companies to derive a list of prequalified companies. Only prequalified companies will receive, subject to the signature of a Non-Disclosure Agreement (NDA), an invitation to submit a proposal in furtherance of the Request for Proposal process. All Expressions of Interest should be submitted in the English Language.