



# Job Advertisement

<b>The Company</b>	E.A.L.S Limited is an incorporated company in Tanzania and operates in Tanzania with its head office in Dar es salaam. The primary objective of the company is to provide Logistics integration services to Tanzania Petroleum subsector including oil & gas projects on an end to end basis.
<b>The Position</b>	<b>CUSTOMS DECLARANT (Fixed Term Contract)</b>
<b>Position Objective</b>	Preparation of all documents for Customs clearance including tax assessment as required by the law
<b>Key Responsibilities</b>	<ul style="list-style-type: none"><li>▪ Ensure knowledge of Customs Tariffs and all the procedure pertaining to customs clearance</li><li>▪ Ensure all documents required for declaration are for lodgement to customs</li><li>▪ Ensure declaration is correctly done and in time upon receipt of all clearing documents from the client.</li><li>▪ Ensure assessment is obtained timely.</li><li>▪ Ensure entries are lodged with Customs through TANCIS in time</li><li>▪ Ensure customs queries if any are replied in time for current shipments on clearance and for those on customs audit queries basically by coordinating with the clients.</li><li>▪ Ensure photocopies of clearing documents are enough for Customs and properly filed.</li><li>▪ Ensure all documents required by customs are properly attached before sent to Customs</li><li>▪ Ensure perfection for the urgent cleared goods are done prior elapse of customs period to avoid penalty</li><li>▪ Maintain excellent relationship with customs to make sure that our documents are received and processed in time.</li><li>▪ Participate to all safety training as required</li><li>▪ Adhere to all HSE requirements of the project</li></ul>
<b>Education</b>	<ul style="list-style-type: none"><li>▪ Degree in Customs and Tax Management</li><li>▪ ITA Diploma / Diploma in Clearing and Forwarding</li><li>▪ Certificate in East African Customs Clearing and Freight Forwarding Practice would be an added advantage</li></ul>





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<b>Professional Qualification</b>	<ul style="list-style-type: none"><li>▪ Highly conversant with Tanzania Customs Integrated System (TANCIS)</li></ul>
<b>Experience</b>	<ul style="list-style-type: none"><li>▪ Minimum 2 years' experience in similar role</li></ul>
<b>Attributes/Skills</b>	<ul style="list-style-type: none"><li>▪ Attentive to detail</li><li>▪ Able to work under pressure to meet deadlines</li><li>▪ Must be computer literate</li><li>▪ Honest and possess a high level of integrity</li><li>▪ Good communication skills both written and oral</li></ul>

<b>Reporting to</b>	Customs Declarant Supervisor
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<b>Job Advertise Date</b>	<b>Job Reference No</b>	<b>Closing Date</b>
<b>4/03/2022</b>	<b>EALS014/OPS/2022</b>	<b>18/03/2022</b>

<b>NOTE:</b>	<p><i>Apply to <a href="mailto:careers.tanzania@eals.co.tz">careers.tanzania@eals.co.tz</a> Please note that should you not be contacted within 2 weeks after closing Job Advertisement – Consider your application unsuccessful</i></p>
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*EALS Limited is an equal opportunity employer.*

