



# Job Advertisement

## The Company

E.A.L.S Limited is an incorporated company in Tanzania and operates in Tanzania with its head office in Dar es salaam. The primary objective of the company is to provide Logistics integration services to Tanzania Petroleum subsector including oil & gas projects on an end to end basis.

## The Position Position Objective

### **COMMUNITY LIAISON OFFICER (Fixed Term Contract)**

The role seeks to involve communities in seeking solutions to the problems they face in partnership with statutory and voluntary bodies. The Community Liaison Officer will promote the project locally, regionally, and nationally through strategic engagement with key service providers and other regional and national bodies.

## Key Responsibilities

- Manage the quality implementation of youth/Elders/women and development activities in Community.
- Identify social needs and problems of vulnerable community members and identify appropriate responses.
- Ensure the organization of cultural, sports and recreational activities for people in the community, and within host communities in accordance with the program strategy.
- Ensure a functioning, efficient referral system is in place for vulnerable citizen within the community.
- Mobilize youth and the general community within the Area, where they can express themselves freely and take on leadership roles.
- Supervise the planning and facilitation of all meetings, trainings and awareness campaigns in the youth and development sector.
- Responsible for preparation of activities work plan, expenditure and procurement plans, monitoring project expenditure and ensuring that the targeted objectives are met in collaboration with the Supervisor.
- Prepare proposals in collaboration with Supervisor and/or other programs staff, as requested
- Participate to all safety training as required
- Adhere to all HSE requirements of the project

## Education

- Bachelor's degree or higher in Social Science, Community Development or any other related field





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<b>Professional Qualification</b>	
<b>Experience</b>	<ul style="list-style-type: none"><li>▪ Extensive experience of supply chain management</li></ul>
<b>Attributes/Skills</b>	<ul style="list-style-type: none"><li>▪ At least 5 years relevant experience</li><li>▪ Experience in an international company preferably in the oil &amp; gas, heavy construction, mining or other capital-intensive industry will be an added advantage</li></ul> <hr/> <ul style="list-style-type: none"><li>▪ Organised</li><li>▪ Ability to work independently with a high degree of initiative required</li><li>▪ Good IT skills: knowledge of MS Word; Excel and Outlook</li><li>▪ Excellent communication skills both oral and written</li><li>▪ Problem Solver</li><li>▪ Resilient</li><li>▪ Self-motivated</li><li>▪ Agile</li><li>▪ Analytical</li><li>▪ Good knowledge of Microsoft Office</li><li>▪ Uncompromised integrity</li><li>▪ Excellent communication skills</li><li>▪ Excellent stakeholder management skills</li></ul>

<b>Reporting to</b>	NC/LC Manager
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<b>Job Advertise Date</b>	<b>Job Reference No</b>	<b>Closing Date</b>
<b>04/03/2022</b>	<b>EALS032/OPS/2022</b>	<b>18/03/2022</b>

<b>NOTE:</b>	<p><i>Apply to <a href="mailto:careers.tanzania@eals.co.tz">careers.tanzania@eals.co.tz</a></i></p> <p><i>Please note that should you not be contacted within 2 weeks after closing Job Advertisement – Consider your application unsuccessful</i></p>
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*EALS Limited is an equal opportunity employer.*

