



# Job Advertisement

## The Company

E.A.L.S Limited is an incorporated company in Tanzania and operates in Tanzania with its head office in Dar es salaam. The primary objective of the company is to provide Logistics integration services to Tanzania Petroleum subsector including oil & gas projects on an end to end basis.

## The Position Position Objective

### **QHSE MANAGER (Fixed Term Contract)**

To coordinate and pilot all Q-HSSE related activities in the Project.

## Key Responsibilities

- Ensure identification, monitoring and review of relevant Q-HSE legislation and regulation
- Secure the legal compliance check is conducted at least once a year.
- Secure the OSHA compliance checks is conducted at least once a year as per OSHA Act
- Ensure in collaboration with the Legal Department that all Legal Management relating to Q-HSE is maintained
- Advice on Quality, Health, Safety and Environmental legislation changes if operations will be affected significantly
- Conduct Supplier assessments
- Follow up the Supplier performance
- Monitor ASAP performance post contract award and provide feedback on evaluation findings to relevant business/ project managers
- Drive QHSE management review at least once a year
- Guide implementation of Risk Assessment process within the organisation
- Provide support with analysis based upon the outcome of the compiled results of risk assessments
- Ensure that Q -HSSE audits, assessments and inspections are conducted
- Coordinate and pilot the continued improvement management system
- Ensure compliance with relevant and applicable standards
- Carry out audits, assessments and inspections covering Q - HSSE issues
- Report major incidents and potential high risk near-misses in line with Corporate procedures
- Ensure that incidents are reported and investigated according to Q - HSSE procedures
- Prepare incident statistics and trends
- Provide monthly and Quarterly reports
- Provide Q- HSSE reports as required by customers



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and/or clients

- Establish Country reporting network in order to be able to compile monthly and Quarterly reports
- Define Country/unit training requirements in collaboration with HR Managers
- Define in collaboration with HR Manager, Training Plan (Matrix)
- Ensure in collaboration with the communication manager the implementation of OHS campaigns and promotions
- Support and guide routines for employee participation according to OHS procedures
- Manage relationships with authorities on Q- HSSE related issues
- Conduct relevant trainings on OHS to staff
- Communication and updates through monthly communication on safety matters and improving the work environment
- Continued fitness checks for employees at the workplaces and ensure a safe working environment
- Promote a safety conscious workforce
- Appoint roles and responsibilities and establish country organisation
- Define the structure and the Q – HSSE competence needs in Tanzania
- Organise and lead regular meetings with nominated employees with Q – HSSE responsibilities
- Review procedures and changes to Q – HSSE instructions and guidelines with the Group Q – HSSE management
- Develop Country QHSE Communication Plan

### Education

Masters Degree in Science related field

### Professional Qualification

- Working knowledge of Management Systems e.g. QMS ISO 9001, EMS ISO 14001 and OHSAS 18001
- NEBOSH Diploma

### Experience

- 5 years in a similar role



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### Attributes/Skills

- Organised
- Natural Leader
- Team player
- Vigilant
- Problem Solver
- Resilient
- Firm
- Agile
- Analytical
- Good knowledge of Microsoft Office
- Good use of email

### Reporting to

Project Director

### Job Advertise Date

16/12/2021

### Job Reference No

EALS002/QHSE/2021

### Closing Date

14/01/2022

### NOTE:

Apply to [careers.tanzania@eals.co.tz](mailto:careers.tanzania@eals.co.tz)  
Please note that should you not be contacted within 2 weeks after closing Job Advertisement – Consider your application unsuccessful